



Appeal Form

To file an appeal with the TN/VA Scholars Council please follow the guidelines below and complete the enclosed application.

1. Please include a copy of the student's high school transcript.
2. Include official listing of the students absences both excused and unexcused. Also, an explanation of all absences is required.
3. Please enclose any supporting material necessary to explain absences, doctors notes, etc.
4. All appeals should be completed by the student (counselor written appeals and those written by parents will not be considered.)
5. The student shall write a letter explaining to the Scholars Council why their appeal should be considered and provide any additional information the council should be aware of in making their decision.
6. The TN/VA Scholars Council feels strongly about adhering to the guidelines set forth by this criterion. In fairness to other students that have followed the Scholars guidelines, the student should be aware that appeals are rarely granted.
7. The Scholars Council will review the appeal and a letter will be sent to both the student and the guidance counselor notifying them both of the results.
8. The TN/VA Scholars Council meets once a month. Appeals should be sent to the council no later than the 15th of March of the academic year.

Send appeals to:

Kingsport Chamber of Commerce
Attn: TN/ VA Scholars Council
P.O. Box 1403
Kingsport, TN 37662



Appeal Form

Student Name: _____

Student Address: _____

High School: _____

Guidance Counselor: _____

Grade: _____

Reason for appeal: _____

Student signature:

Date: